

L4 Diploma in School Business Management

Estate Management in Schools or Trusts – Individual Unit

Frequently Asked Questions (FAQs)

Who is eligible?

Accredited by ILM, the Level 4 Diploma in School Business Management and its individual units are designed for School Business Management professionals who are moving into a management role, as well as professionals who have recently moved into an education setting and wish to develop their knowledge and skills within a school or trust environment.

The *Estate Management in Schools or Trusts* unit is particularly relevant to School Business Managers, Operations and Estates Managers, and Premises and Facilities Leads.

What qualification will I achieve?

Upon successful completion, learners will receive an ILM certificate of completion.

How long will it take me to complete the Estate Management in Schools or Trust individual unit?

Between 12 and 15 weeks, depending on the programme start date.

How is learning delivered?

The unit is delivered 100% online through an initial live virtual workshop, e-learning, action learning sets, tutor support, directed study and workplace application.

What are the aims and learning objectives of the Estate Management individual unit?

The purpose of this unit is to equip learners with the knowledge and skills required to safely and securely optimise the use and development of the school or trust estate to deliver the identified strategic plans, while meeting sustainability requirements and delivering an effective teaching and learning environment.

On successful completion of this unit, learners will understand:

- Strategic estate management in a school or trust
- The optimal use of estate resources
- The management of estate projects
- Maintenance, facilities and ground management.

How is the qualification assessed?

Assessment is through the submission of assessment tasks and activities. The qualification is graded pass/fail.

How will I be supported?

As with most distance learning and e-learning courses, the Estate Management in Schools or Trusts individual unit is mainly a self-study course, although you also receive some online support and assignment feedback from your facilitator. Your facilitator will guide and support your learning, build on your existing knowledge and experience, and provide feedback and assistance where appropriate.

How do I apply?

To apply, please complete the application form and provide details of your role, experience, responsibilities and employer support.

For further information:

Serco EST – learnerrecruitment@serco.com T: 0121 2815215 (office hours),

Version history			
Version	Date	Reason for release / version update	Issued by
1	14/10/2026	Initial release	EMJ/RF